

Adopting Your Step-Child

Note: Use these instructions and forms to adopt your step-child.

These instructions and forms may not be right for your case. They can not take the place of advice from a lawyer. Talk to a lawyer if you have **any** questions.

Do not change these forms. If you change the forms, you might lose language you need.

What Forms Will I Need to Adopt My Step-Child?

You will need to fill out and file the following forms to adopt your step-child:

- Petition for Stepparent Adoption
- Agreement to Accept Temporary Custody
- Waiver of Parental Rights (unless the other parent's rights have already been terminated)
- Consent to Stepparent Adoption
- Child's Consent to Stepparent Adoption (only if your stepchild is 12 or older)
- Order Setting Hearing
- Stepparent Adoption Decree
- Affidavit of Inability to Pay (only if you cannot afford filing fees)

The **Petition** asks the court to create a parent/child relationship between you and your step-child. It also asks the court to end the parent/child relationship between one of the parent's of the child and the child.

The **Agreement to Accept Temporary Custody** tells the parent who is giving up parental rights to the child that you will accept temporary custody of and provide care and support for your stepchild until the Court makes a decision about the adoption.

The **Waiver of Parental Rights** is filled out by the parent giving up custody, care, and control of the child. It tells the court that the parent is knowingly waiving his or her rights to the child.

The **Consent to Stepparent Adoption** is filled out by your spouse, the child's other parent. It tells the court that your spouse wants you to adopt the child and understands that the other natural parent's rights to the child are ended by the stepparent adoption.

The **Child's Consent** must be completed by the child you are adopting if the child is 12 years of age or older. It tells the court that the child wants to be adopted by you.

The **Order Setting Hearing** will be filled out by the Judge after s/he reads your Petition and decides when your hearing should be.

The **Stepparent Adoption Decree** is filled out by the Court once the stepparent adoption is complete. It ends the child's parent/child relationship with one parent and creates a new parent/child relationship between the stepparent and the child.

What Words Do I Need to Know?



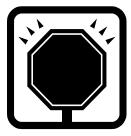
Petitioner- A Petitioner is someone who files an action in court. If you are the stepparent wanting to adopt your stepchild, you are the Petitioner.

Relinquishing Parent- The relinquishing parent is the parent who is giving up custody, care, and control of the child so that the stepparent may adopt.

Who Can Use the Forms?

You can use these forms if:

- your spouse has legal and physical custody of the child; and
- the child has lived with you and your spouse during the 60 days before the Petition is filed; and
- the other parent of the child agrees in writing to give up his or her parental rights, or, the parental rights of the other parent have already been terminated; and
- if the child being adopted is 12 years old or older, he or she wants to be adopted by you.



Note: It may be possible to adopt your stepchild even if you have not met all of the conditions above. However, you can not use these forms to do so. You should talk to a lawyer if you have any questions.

What Do I Do With the Forms?

1	it the Forms	
		Fill out all the blanks on the Petition for Stepparent Adoption.
		Sign and date your Petition for Stepparent Adoption.
		Fill out all the blanks on the Agreement to Accept Temporary
		Custody.
		Sign and date your Agreement to Accept Temporary Custody in
		front of a Notary Public.
		Fill out the judicial district, county, and caption on all of the other
		forms (Waiver of Parental Rights, Consent to Stepparent Adoption

Child's Consent to Stepparent Adoption, Order Setting Hearing, and Stepparent Adoption Decree). The caption looks like this:

Montana Judicial District Court Number of the judicial district where you are filing County Name of the county where you are filing				
In the Matter of the Adoption of (Child's Full Legal Name) A minor child By: Petitioner (Your Name)	Cause No.: Filled out by Clerk of District Court Petition for Stepparent Adoption			
Custody to the parent who rights. Have the relinquishing pare The Waiver must be signed.	Agreement to Accept Temporary is agreeing to give up his or her parental ent fill out the Waiver of Parental Rights. It by the relinquishing parent and ghts have already been terminated your			
_ , ,	Have your spouse fill out the Consent to Stepparent Adoption. The Consent must be signed by your spouse and notarized.			
If your stepchild is 12 years	s or older, have the child fill out the rent Adoption. The Child's Consent must			

2	Make Copies				
		Make at least one copy of each form once they are filled out and signed.			
3	File F	forms at the Courthouse			
		Go to the Clerk of District Court's office in your county courthouse.			
		Give the Clerk of District Court the original Petition, Agreement to			
		Accept Temporary Custody, Waiver of Parental Rights, Consent to			
		Stepparent Adoption, Child's Consent if your stepchild is 12 years			
		or older, and Order Setting Hearing.			
		If you cannot afford the filing fees, ask the Clerk of District Court for			
	_	an Affidavit of Inability to Pay. This form may be called something			
		different in your county.			
		Give the Clerk of Court a self-addressed stamped envelope. Be			
		sure to ask the Clerk of Court to mail two conformed copies of the			
		Order Setting Hearing to you after the judge signs it. If you do not			
		have an Order of Inability to Pay from the judge, you may be			
		charged a fee for these copies.			
		Give your copies to the Clerk of District Court and ask her to stamp			
		them as "Filed". Keep the copies in a safe place.			
4	Wait 1	for the Judge to Issue an Order Setting Hearing			
		When the judge sets a hearing date, you will get an Order Setting			
		Hearing. The Order Setting Hearing will tell you when and where			
		your hearing will be held.			
5	Fill o	ut Your Stepparent Adoption Decree			
		Fill in all the blanks that you can on the Stepparent Adoption			
		Decree. If the judge grants your stepparent adoption s/he will sign			
		the Decree after your hearing.			
		Make one copy of your filled out Stepparent Adoption Decree.			
A 1	\/ C	. 0.11.5			

6	Go to	Go to Your Hearing			
		Bring your stamped copies of the documents you filed with the			
		Court. Also bring your original and copy of your Stepparent			
		Adoption Decree.			
		Arrive at the courthouse at least 15 minutes before your scheduled			
		hearing. Dress like you were going to an important job interview.			
		Check with the Clerk of Court's office to find the right courtroom for			
		r hearing. Go to that courtroom and wait for the judge to call			
		name and case number. Remember to address the judge as			
		"Your Honor."			
		Be prepared to answer any questions about your stepparent			
		adoption.			
		Important: Immediately after your hearing, take			
		your signed Stepparent Adoption Decree to the			
		Clerk of District Court. You may want to ask the			

Where Can I Get More Information?

The Montana Code Annotated (M.C.A.) contains the law on adopting your stepchild. The laws related to adopting your stepchild can be found in Title 42, Chapter 4, Part 3. The M.C.A. can be found at your local library or on the Montana State Law Library website at www.lawlibrary.mt.gov. Click on the "State Laws" option near the top of the page and select "MCA" from the list.

Clerk for several **certified copies** of the order.

Where Can I Get Legal Help?

These organizations may be able to help you:

 Montana Legal Services Association (MLSA) gives free legal help to low and moderate-income people. To find out if you qualify for MLSA, call the MLSA HelpLine at 1-800-666-6899.

- The State Bar Lawyer Referral and Information Service (LRIS) refers people to Montana lawyers who might be able to help. The referral is free. Call LRIS at 1-406-449-6577.
- The State Law Library can help you find and use legal resources such as books, forms, and websites. You can visit the Law Library website at www.lawlibrary.mt.gov. Or you can contact a Reference Librarian at 1-800-710-9827 or by email at mt.gov.

Please take a short survey about these forms.

When you are done with the forms, please take our online survey at this address: http://www.surveymonkey.com/s.aspx?sm=fCBbhbbJj4MdOWw_2fjsCjlg_3d_3d



Or you can access the survey on the "Forms" page of the State Law Library website, at www.lawlibrary.mt.gov. Your answers will help make the forms better. Thank you!

You	r name		
You	r mailing address		
City	State	Zip	
	r phone number itioner Pro Se		
	Montana Number of the	Jud judicial district wh	licial District Court ere you are filing
	Name of the	he county where y	County you are filing
In t	the Matter of the Adoption o	of	Cause No.: Filled out by Clerk of District Court
(Ch	hild's Full Legal Name)		Timou out by Gloth of Blothot Gourt
	A minor child	d	Petition for Stepparent
Ву:	:		Adoption
	Petitioner (Your Name)		
l wo	uld like to adopt my stepch	ild: (<i>Child</i> 's <i>Full N</i> a	ame)
1	Your Name, Addres	•	
1	·		
	Address:(Street Addres		
	(City)	(State)	(Zip Code)
	How long have you lived	I at this address?	
	Your Age:		

Petition for Stepparent Adoption, Page 1 of 5
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Association. Use of this form is restricted to not-for-profit purposes.

Last updated 08/11/2008

2	Mar	ital Status		
	I am	currently married to:(Your spo		
		(Your spo	use's name)	
	We	were married in: (<i>City</i>)		 tate)
	on (<i>i</i>	mm/dd/yyyy):		·
3	Chi	ld's Information		
	Full	Name:		
	Birth	place:		
		place: (<i>City</i>)	(State)	
	Birth	date (<i>mm/dd/yyyy</i>):		
4	Phy	sical and Legal Custody o	f the Child	
	The	child lives with:		
		(Name of Natura	I Parent Child lives	with)
	This	parent has legal and physical cu	stody of the child. T	he child has lived
	with	this parent since (mm/dd/yyyy): _	·	
	Che	ck if Applicable:		
		A parenting plan or custody ag	reement regarding	this child was
		entered on (<i>mm/dd/yyyy</i>):	k	by the
		(Name of Court:)		
		in (County:)	, (State:)	
		A copy of the order is attached	I to this Petition.	
5	Chi	ld's Relationship to Me		
	My s	pouse is the Mother/Father	of the child. The ch	ild has lived with
	and	been in my physical custody sind	e (<i>mm/dd/yyyy</i>):	

6	My :	pouse's Consent	
	Му	husband's/ wife's consent to my adoption of the child is attached	Ł
	to thi	Petition.	
7	The	Other Parent	
	Cho	ee One:	
		The child's other parent has relinquished his parental rights and	
		consents to my adoption of the child. The other parent's	
		relinquishment and consent is also attached to this Petition. The	
		other parent waives the right to notice and a hearing.	
	or		
		The parental rights of the other child have already been terminated	
		by Court order on (mm/dd/yyyy): by the	
		(Name of Court:)	
		in (County:), (State:)	
		A copy of the order is attached to this Petition.	
	or		
		The child's other parent has died.	
8	Chil	's Name Change	
		The child's name should stay the same.	
		The court should change the child's name to:	
		First Middle Last	

9 Parent/Child Relationship

I would like the court to establish a parent/child relationship between me and the child. I would like to have all the duties, responsibilities, and legal consequences of the parent/child relationship.

10 Child's Property

Choo	se One:
	The child does not own any property of value.
or	
	A complete statement of the value of all property owned or
	possessed by the child is attached to this Petition.

11 Post-Placement Evaluation

This is a stepparent adoption. It is in the child's best interests to waive the post-placement period and evaluation. A final decree of adoption should be entered at the time of hearing.

12 Controlling Law

I have followed any laws controlling this adoption. The child is not an Indian. The Indian Child Welfare Act does not apply. I have not filed any petition before this one to adopt this child or any other child `. I believe this adoption is in the child's best interests.

13 Notice

Both parents have consented to this adoption. No other party is entitled to receive notice of this Petition.

I respectfully ask this Court to:

- 1. Schedule a hearing to decide this matter;
- Waive the post-placement period;
- 3. Terminate the parental rights of the non-custodial parent;
- 4. Grant me a final decree of adoption of the child;
- 5. Change the child's name if requested; and
- 6. Order any other relief the Court decides is just and proper.

Note: You must sign and date this Petition. By signing, you are stating that:

- You have read the Petition;
- The information in the Petition is true to the best of your knowledge; and
- You are not using this Petition for an improper reason.

Date:	Petitioner's Signature:	
mm/dd/yyyy		Sign here
	Print Name:	

Steppa	rent's name		
Steppa	rent's mailing address	<u> </u>	
City	State	Zip	
	rent's phone number oner Pro Se		
	Montana	ne judicial dist	_ Judicial District Court rict where you are filing
	Name o	f the county w	County here you are filing
In the	Matter of the Adoptio	n of	Cause No.: Filled out by Clerk of District Court
(Child	's Name)		Filled out by Clerk of District Court
	A minor cl	nild	Agreement to Accept Temporary
Ву:			Custody
	Petitioner (Stepparei	nt's Name)	
	e Petitioner. I declare		ty of perjury, that the following
1. N	My full name is:		
			ather of Child's Full Name

4. I agree to accept temporary custody and provide support and care for the child until my Petition is granted or denied.

Date: ______ Your Signature: ______ Sign here

Print Name: ______ Sign here

Print Name: ______ Print Name: ______ Name on (mm/dd/yyyy) _______ by ______ Parent's Name

Name (printed): ______ Notary Public for the State of Montana Residing at ______ My Commission Expires

3.

The child lives with me.

Your name		
Your mailing add	Iress	
City Sta	ate Zip	
Stepparent's pho	one number	
Petitioner Pro	Se	
Monta	ana Number of the judicial dis	Judicial District Court trict where you are filing
	Name of the county v	County where you are filing
In the Matter of	the Adoption of	Cause No.: Filled out by Clerk of District Court
(<i>Child's Name</i>) By:	A minor child	Relinquishment of Child and Consent to Adoption
Petitione	r (Stepparent's Name)	
I,(Relinquishing	n Parent's Full Name)	, declare, under penalty of perjury,
that the following	information is true and c	correct:
1. I am the [☐ Mother/ ☐ Father of _	 Child's Full Name
l am ava-	10 years old Luce have	
	•	on (<i>mm/dd/yyyy</i>):
My addres	ss is: Mailing Addres	SS
	City	State

The child was born	on (<i>mm/dd/yyyy</i>):	in
City	State	·
custody, care, and and stepparent. Th	ny child's best interests, I am relinque control of the child to the child's heir names, address, and phone numes.	Mother/ Father
Stepparent's full na	ame:	
	et Address	
City	State	-
Phone number:		
parental rights and the transfer of pern of the child by, the unequivocally. In o	now that I am relinquishing or giving agreeing to the stepparent adoption nanent physical and legal custody to child's stepparent. I am doing this other words, this is my choice and I to make it. I am completely sure abo	n. I am agreeing to b, and the adoption voluntarily and have not been
the stepparent or o	ot change my mind once this is signe other parent to allow me to visit or ta my waiver, except as provided for in	lk with the child will

I know that, upon the child's adoption, all of my parental rights and

obligations to the child will be ended, except for any child support that is

5.

past due, unless waived.

- 6. I have not been offered money to complete this waiver.
- 7. I waive my right to notice of any court action dealing with the child. This waiver includes any hearing ending my parent/child relationship with the child and awarding custody to the stepparent and the other parent. Any adoption of the child may be heard at any time without giving me notice.
- 8. I have been given a copy of this document.
- 9. I have been given a copy of the adoptive parent's agreement to accept temporary custody of the child and to provide support and care for the child until the adoption is either granted or denied.

Date:	Sic	nature:
mm/dd/yyyy		Sign here
	Pri	nt Name:
State of Montana County of:		
This Relinquishm	nent of Child a	and Consent to Adoption was acknowledged
before me on		
(mm/dd/yyyy)	by	
		Parent's Name
		Name (printed):
(Seal)		Notary Public for the State of Montana Residing at
		My Commission Expires

Step	oparent's name	
Step	oparent's mailing address	
City	State Zip	
Step	oparent's phone number	
Pet	itioner Pro Se	
	Montana Number of the judicial dis	
	Name of the county v	County where you are filing
In t	the Matter of the Adoption of	Cause No.: Filled out by Clerk of District Court
(CI	hild's Name)	Filled out by Clerk of District Court
	A minor child	Parent's Consent to
Ву	:	Stepparent Adoption
	Petitioner (Stepparent's Name)	
	the Petitioner's spouse. I declare, ur wing information is true and correct:	nder penalty of perjury, that the
1.		
2.	I am the ☐ Mother/ ☐ Father of _	Child's Full Name
3.	The child lives with me. I have lega	

- 4. I want my spouse to adopt my child. My consent to the adoption is voluntary and unequivocal. In other words, I am completely sure that I want my spouse to adopt my child.
- I understand and agree that the adoption will **not** end my parent-child relationship with the child.
- 6. I understand and agree that the adoption **will** end the parent-child relationship between the other parent and the child. I understand that the adoption will end any existing court orders for custody, visitation, or communication by the other parent and the child.
- 7. I understand and agree that even after the adoption, the child will still have rights to inherit from the other parent. The child's descendants (children, grandchildren, etc.) will still have rights to inherit from the other parent.
- 8. I understand and agree that this stepparent adoption will **not** affect court orders for visits or communication with the child by the other parent's family or other people. However, failing to comply with those orders does not affect this consent or the adoption.

Date:	Signature:
mm/dd/yyyy	Sign here
	Print Name:
State of Montana County of:	
This Consent to Ste (mm/dd/yyyy)	epparent Adoption was acknowledged before me on
(, dd., yyyy)	Parent's Name
	Name (printed):
(Seal)	Notary Public for the State of Montana
	Residing at
	My Commission Expires

Step	parent's name		
Step	parent's mailing address		
City	State	Zip	
Step	parent's phone number		
Peti	tioner Pro Se		
	Montana Number of the	e judicial disti	_ Judicial District Court rict where you are filing
	Name of	the county w	County here you are filing
	ne Matter of the Adoption ild's Name) A minor chi	, Id	Cause No.: Filled out by Clerk of District Court Child's Consent to Stepparent Adoption
	Petitioner (Stepparent	's Name)	
		•	n 12 years of age or older. I declare, information is true and correct:
1.	My full name is:		
2.	I am the child named in	this Adoptio	n.
3.	I live with my Mothe	r/	and stepparent.
4.		•	This is my choice. No one has made apletely sure that I want my stepparent

Date:	Signa	ature:
mm/dd/yyyy		Sign here
	Print	Name:
State of Montana		
County of:	_	
This Consent to Steppare	ent Ado	ption was acknowledged before me on
(mm/dd/yyyy)	by _	
		Parent's Name
		Name (printed):
(Seal)		Notary Public for the State of Montana
		Residing at
		My Commission Expires

Montana	Judicial District Court	
Number of the Judicial Di	strict where you are filing	
	County	
Name of the county		
In the Matter of the Adoption of	Causa Na :	
,	Cause No.: Dept. No.:	
(Child's Full Legal Name)	·	
A minor child	Order Setting	
D. //		
Ву:	Hearing	
Potitioner (Vour Name)		
Petitioner (Your Name)		
This Court orders:		
Adoption Hearing		
	epparent Adoption filed in this case is set	
for:	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
• Date:		
mm/dd/yyyy		
• Time:		
• Place:	County Courthouse	
county name		
Date:		
	DISTRICT COURT JUDGE	

	Montana	Judicial District Court
	Number of the judicia	l district where you are filing
		County
	Name of the cou	nty where you are filing
In t	he Matter of the Adoption of	
		Cause No.:
(C)	nild's Name)	Filled out by Clerk of District Court
(Cr	iliu s Ivamej	Ctonnoront
	A minor child	Stepparent
		Adoption Decree
Ву:		•
-	Petitioner (Your Name)	
	- California (Tear Traine)	
	A Petition for Stepparent Adoption	was filed in this case. A hearing was
held	on (mm/dd/www):	Based on the evidence, the court finds:
noid		based on the evidence, the court initias.
<u>Finc</u>	dings of Fact:	
1	Petitioner	
	The Petitioner's name is	
	Your F	uii Name
	The Petitioner is married to	,
	Your S	pouse's Name
	the natural parent of	·
	Child's Name	

Stepparent Adoption Decree, Page 1 of 5
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Last updated 09/05/2008

The Petitioner, Petitioner's spouse, and the child have lived together as a

family for the 60 days before filing the Petition for Stepparent Adoption. The Petitioner is the stepparent of the child.

2	Minor Child	
	The child's name is Child's Full Name	
	Child's Full Name	
	The child was born in	
	City State	
	on (<i>mm/dd/yyyy</i>):	
3	Physical and Legal Custody of the Child	
	The child lives with:	
	The child lives with: (Name of Natural Parent Child lives with)	
	This parent has legal and physical custody of the child. The child has lived with	1
	this parent since (mm/dd/yyyy):	
	Check if Applicable:	
	A parenting plan or custody agreement regarding this child was entered	b
	on (<i>mm/dd/yyyy</i>): by the	
	(Name of Court:)	
	in (<i>County:</i>), (<i>State:</i>)	
4	Child's Relationship to Petitioner The Petitioner is married to the child's natural Mother/ Father. The	
	child has lived with and been in the Petitioner's physical custody since	
	(<i>mm/dd/yyyy</i>):	
5	Parents' Consent Both of the child's natural parents filed written consent to this stepparent	
	adoption. The parent the child is not living with has waived notice of the	
	hearing, given up parental rights to the child, and consented to this stepparent	
	adoption.	

6 Parent Child Relationship

The Petitioner wants to adopt the child and form a parent/ child relationship. The Petitioner also wants all the rights and duties that go along with a parent/child relationship.

7	Child's Name The Petitioner would like to:		
	change the child's name to: Child's New Name		
	keep the child's name the same.		
8	Child's Property The child does not own any property of value.		
9	Evaluations The Petitioner asks the court to waive the pre and post-placement evaluations.		
10	Notice		
	Both parents have consented to this adoption. No other party is entitled to		
	receive notice of this Petition.		
Cana	olusions of Lawr		
	This court has jurisdiction over this standard adention		
1.	This court has jurisdiction over this stepparent adoption.		
2.	The Petitioner and child both live in this county. This court is the proper		
	venue for this stepparent adoption.		
3.	It is in the child's best interests to end the rights of the natural: mother.		
	father.		
	The adoption by the stepparent is in the child's best interests and should		
	be ordered. Montana Code Annotated § 42-5-109(4).		
4.	It is in the child's best interests for the natural:		
	mother		

	☐ father
	to keep all rights as the child's natural parent. Montana Code
	Annotated § 42-5-202(b).
5.	Because the Petitioner is the child's stepparent, it is in the child's best
	interests for the court to waive the placement evaluation. Montana Code
	Annotated § 42-5-107.
Orde	r
This C	Court orders that:
1.	The parent/child relationship is ended between the child and the natural:
	mother.
	father.
	This parent no longer has any rights to the child unless there is a court
	order for visits or communication with someone related to the child
	through one of the parents. The child keeps the right to inherit from the
	parent whose rights are ended by this stepparent adoption. The former
	parent will still owe any past due child support unless it is waived by the other
	parent.
2.	This final decree of adoption creates a parent/child relationship between
	the Petitioner and the child. All the rights and duties of a parent/child
	relationship now exist between the Petitioner and the child.
3.	The parent/child relationship for purposes of intestate succession is
	governed by Montana Code Annotated, Title 72.
4.	The parent/child relationship that existed before this stepparent
	adoption between the child and the natural:
	mother
	father
5.	will stay the same. The post-placement evaluation period and evaluation for this adention are
J.	The post-placement evaluation period and evaluation for this adoption are waived.
	mairou.

6.	The child was born:	
		in Montana.
		in another state.
	If the child v	vas born in Montana and is under twelve, Vital Statistics must
	issue a new	birth certificate to the child.
7.	The child's r	name:
		is changed to: Child's New Name
		will stay the same.
Date:		
Dale.		DISTRICT COURT JUDGE